

## Redeemer Montclair



### Assistant Pastor of Students & Families

#### Position Summary:

- Maintain and develop a comprehensive, biblically based ministry to students and their families; oversee their spiritual formation, ensuring they are taught to worship God, learn and obey God's Word, witness through both word and deed, serve the congregation and participate in His church.
- Provide oversight and support to the community group ministry.
- Assist the Senior Pastor as needed in general ministry responsibilities.

#### Accountability:

- Under guidance of the Senior Pastor for ministry development, direction, and implementation.
- Under authority of the Session for overall ministry responsibilities.

#### Major Duties & Responsibilities:

##### *Student and Family Ministry:*

- Develop and communicate vision for spiritual formation for the student ministry, both middle school (5<sup>th</sup>-8<sup>th</sup> grade) and high school (9<sup>th</sup> -12<sup>th</sup> grade).
- Oversee all aspects of the maintenance and growth of the student ministry.
- Recruit, equip, and lead adult volunteers and parents in the implementation of the ministry vision.
- Develop & lead specific programs, bible studies, and activities with students and their parents that will further the ministry vision and goals.
- Develop & oversee community building and outreach events for students and their families (e.g. sports ministry, family picnics, etc.)
- Visit students in their homes and at school events to build personal relationships.
- Develop discipleship opportunities for individuals and small groups that provide deeper spiritual formation and student leadership development.
- Provide primary pastoral care to students & their families in difficult times.
- Teach Communicant Classes and Ready for Worship for 6<sup>th</sup> grade students.

##### *Community Group Ministry:*

- Provide pastoral leadership and support for the community groups and community group leaders.
- Recruit and train new community group leaders.
- Provide support and direction for particular interest groups, such as the mom's group and the men's group.

- Develop and maintain a library of recommended community group resources and bible study guides.

*General Pastoral Ministry:*

- Preaching & worship leadership as requested by the Senior Pastor.
- Flock oversight and community group involvement.
- Provide counseling as needed.
- Assist with pastoral visitation in coordination with the Senior Pastor.
- Participate in Life on Life Missional Discipleship Ministry.
- Presbytery and denominational involvement.
- Coordinate with Pastor of Discipleship to continue to develop appropriate outreach strategies.
- Under direction of Pastor of Discipleship, help teach seminars and classes as needed (i.e. membership seminar, adult education classes, introductions to Christianity, etc.).
- Consult and assist with the children's ministry as needed.
- Additional ministry possible based on the experience and gifts of the individual.

**Character & Conduct Qualifications**

- Leads a disciplined life of daily fellowship with God and bible study
- Evidences biblical character in personal life, family relationships and ministry
- Desires to grow both spiritually and professionally
- Has a genuine heart for shepherding both the students and the wider congregation.
- Passionately shares faith with unbelievers
- Remains free from addictions
- Is a seminary graduate
- Holds biblical convictions in accord with the standards of the Presbyterian Church in America

**Employment Classification: Salaried, Exempt**

**Working Schedule:**

- Hours: Tuesday - Friday office hours 9-5, Sunday Worship service and Weekly Student Ministry gathering (currently Sunday afternoons), Additional meetings and evenings as scheduled, to add up to a total of 40 hours/week.
- Vacation: Three weeks paid vacation per year; four weeks after the third year.
- Holidays: 10 per Employee Manual.